



REQUEST FOR PROPOSALS
RFP #45645-1
Sewer Infrastructure Cleaning

Introduction

Lincoln Park Zoo is a historic, 49-acre zoo located in the heart of Chicago. Lincoln Park Zoo cares for more than 170 animal species, employs almost 300 full-time and seasonal staff members, and welcomes more than 3 million visitors annually from around the world. It is committed to Chicago's communities, offering camps, programs, and events year-round.

Overview

Lincoln Park Zoo is seeking an experienced sewer, plumbing, vacuum truck service provider or contractor to periodically clean and clear sewer infrastructure at the zoo.

Project Scope

This request for proposal is intended to cover all labor, materials, permits, warranties, and insurance, plus all other duties as needed to clean, jet, vacuum, clear, or otherwise open sewer lines, catch basins, pump stations, lift stations and other sewer and plumbing infrastructure at the zoo and dispose of any materials found within.

At least twice a year (typically in spring and fall), vendor will clear all sewer infrastructure at the direction of zoo staff. Sewer infrastructure includes, but is not limited to, the following locations:

- Regenstein African Journey pools and drains
- Helen Brach Primate House sewers, drains, and catch basins

- Pepper Family Wildlife Center sewers, drains, and catch basins
- Regenstein Center for African Apes sewers, drains, and catch basins
- Café Brauer grease traps
- South Loop sewers, drains, and catch basins
- Foreman Pavilion sewers, drains, and catch basins
- Regenstein Small Mammal-Reptile House sewers, drains, and catch basins
- Park Place Café sewers, drains, and catch basins
- Farm-in-the-Zoo sewers, drains, and catch basins
- McCormick Bird House sewers, drains, and catch basins
- Pritzker Family Children’s Zoo sewers, drains, and catch basins

As needed, vendor will provide sewer infrastructure cleaning when and if blockages occur throughout the year.

As needed, vendor will provide camera services to inspect sewer infrastructure.

Logistics

Request for Proposals Schedule

RFP released: December 27, 2024

Proposals due: January 17, 2025

Decision communicated: January 24, 2025

Service Requirements: Calendar year 2025

Submission Requirements

- Provide an overview of the company’s organization, resources, and support capabilities.
- Provide an hourly quote for sewer infrastructure cleaning. Provide a waste disposal cost per gallon for liquid wastes and per yard for solid wastes. Provide an hourly quote for camera inspection services.
- Provide information regarding company’s status as a Minority Business Enterprise or Woman Business Enterprise.
- Include your company’s Diversity Statement or policy.

- Provide a list of current and past projects employing the company's services that have similar requirements to those of the zoo.
- Successful bidders must comply with the Illinois Prevailing Wage Act.
- The preferred format for submission is PDF. Please reference RFP #45645-1 on your submission.
- Successful bidders must comply with insurance requirements as shown on the following pages and provide a valid Certificate of Insurance (COI).

Submission Inquiries and Delivery

- The pathway is available during regular zoo opening hours for inspection.
- A site walkthrough may be scheduled if prospective bidders are interested.
- If you have questions, please email Purchasing Manager Mr. Dana Andrews at dandrews@lpzoo.org.
- Please submit your proposals to Purchasing Manager Mr. Dana Andrews via email at dandrews@lpzoo.org by January 17. Late proposals will not be accepted.

Selection Criteria

Selection criteria include, but are not limited to:

- Qualifications and experience
- Current and previous similar projects
- Cost



INSURANCE REQUIREMENTS

Vendor will ensure its insurance policy covers any property damage caused by the insured, its agents, representatives, and guests while at the Property. Vendor agrees to pay for any damages caused to Property by Vendor, its agents, representatives, and guests. Vendor agrees to waive any and all rights of subrogation against any insurance policies held by the insureds except to the extent a loss underlying the claim arises from Lincoln Park Zoo's negligence or willful misconduct.

Vendor shall procure and maintain at its own cost insurance satisfactory to Lincoln Park Zoo for the duration of a project.

A. Vendors working at and making deliveries to the site must submit to Lincoln Park Zoo, before the start of work, an original current certificate of insurance listing the specific Lincoln Park Zoo project or projects and additional insureds (for Commercial General and Auto Liability policies) as follows:

- i. The Lincoln Park Zoological Society
- ii. Chicago Park District
- iii. Chicago Public Building Commission
- iv. Levy Premium Foodservice Limited Partnership
- v. Compass Group USA, Inc.
- vi. Levy-Compass Holdings
- vii. Event Network, S.L.

B. Vendors are responsible for procuring and maintaining insurance certificates meeting Lincoln Park Zoo's requirements from their subcontractors.

C. Products and Completed Operations Insurance shall be maintained for a minimum of three years after final payment and the Vendor shall continue to provide evidence of such coverage to Lincoln Park Zoo on an annual basis during the aforementioned period.

D. Miscellaneous Insurance Provisions:

- i. Vendor shall provide written notice to Lincoln Park Zoo if any of its required insurance policies are suspended, voided, canceled, non-renewed, or reduced in coverage or in limits by certified mail, return receipt requested.
- ii. Unless otherwise provided, all insurance policies obtained pursuant to the Agreement shall be issued by a company or companies authorized to do business in the State of Illinois with a Best's rating of claims-paying ability of no less than A: VII.

E. All Liability Insurance Certificates should be provided on a primary basis as to Vendor's express obligations under Section 8 and non-contributory basis and state the following limits of coverage:

Worker's Compensation for Contractors and each subcontractor in Statutory Amounts for the State of Illinois.

Vendor and each subcontractor must maintain:

- i. Employer's Liability Insurance in the amount of \$500,000 per accident and per disease.
- ii. Commercial General Liability in the amount of \$5 million in the aggregate and \$5 million per occurrence for Vendor and \$2 million in the aggregate and \$1 million per occurrence for each subcontractor (Combined Single Limit for Bodily Injury and Property Damage).
- iii. Auto Liability in the Amount of \$1 million for Vendor and each subcontractor (Combined Single Limit for Owned, Non-Owned, and Hired Vehicles).

F. General Aggregate Limits for Commercial General Liability, Auto Liability and Employer's Liability Insurance may be satisfied by a party with any combination of primary and excess or umbrella liability policies totaling the amount of the required insurance.

G. These are the requirements and may be revised only according to specific contract documentation. Vendor is responsible for coordination of all insurance certificates for all subcontractors. At Lincoln Park Zoo's request and additional expense, the Vendor may be requested to secure property insurance on a builder's risk "all risk" or equivalent policy form.

H. All Property Insurance Certificates should state the following limits of coverage:

- i. Builder's Risk or "all risk" equal to the completed value of the project.
- ii. Loss of Use insurance in an amount to be specified by Lincoln Park Zoo.